



Lost and Found Policy

The Wharton County Library is ***not*** responsible for any patron's lost or left behind items. Patrons are solely responsible for their own property. All unclaimed items or found items turned into the staff will be placed in the Library's Lost and Found box located at the circulation desk.

As a courtesy to our patrons, the Library staff will make a reasonable attempt to determine and contact the rightful owner of the lost property if said property contains sufficient identifying information.

Requirements & Guidelines

- Lost and Found items will be dated and stored in the Lost and Found box at the circulation desk for a period of 2 (two) weeks. After this 2-week period, all unclaimed items become property of Wharton County Library at which time the Library staff will dispose of any unclaimed items.
- To claim a lost item, the patron must satisfactorily describe it to the Library staff and say what day the item was likely left in the Library.
- To claim certain items such as credit/debit cards, owners ***must*** present a valid form of photo identification matching that of the item in question.
- Hazardous and perishable items will be discarded immediately.
- The Library is not responsible for unattended items that are mistaken as lost items. It is the responsibility of the owner to stay in sight of and keep track of all personal belongings at all times.
- The Library will not take the contact information of anyone who is looking for a lost item and thinks it might be found at the Library. The owner of the lost item is encouraged to check back periodically in case the item has been found.
- The Library will dispose of all unclaimed items after the two-week holding period.

Elene Gedeveni, MLS, MA _____
Wharton County Library Director

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